



**Becton School Local Governing Body
Teaching, Learning & Wellbeing
Wednesday 26th May 2021 at 16:00
via MS Teams**

Those Present:		
James Gibson	Executive Headteacher	JB
David Poulson	Governor – Chair	DB
Peter Bamford	Wellbeing Link Governor	PB
Peter Borchers	T&L Link Governor	PBo
Tracey Curtis	Staff Governor	TC
Sapphire Johnson	Governor	SJ
Diane Joynson	Safeguarding Link Governor	DJ
Peter Joynson	Governor/Vice Chair	PJ
Also Present:		
Mark Ainsley	School Business Manager	MA
Richard Hadfield	Head of School (SEN)	RH
Jenny Hair	Assistant Head (Moncrieffe)	JHa
Joel Hardwick	Assistance CEO – Strategy & Partnerships	JH
Mel Kilner	Head of School (Medical Needs)	MK
Sarah Robinson	Senior Leader for Safeguarding and Pastoral Care	SR
Emma Sheedy	Governance Clerk	ES
Apologies:		
Liz Roscoe	Parent Governor	LR
Julia Stevens	T&L Link Governor	JS

1. APOLOGIES FOR ABSENCE	Actions
<p>1.1. To receive apologies for absence</p> <p>Apologies were received from LR and JS. JH joined the meeting, however due to poor internet connection he was intermittently in and out of the meeting.</p> <p>RH was welcomed to the meeting and introduced himself.</p>	
<p>1.2. To accept apologies for absence</p> <p>Apologies were accepted for LR and JS.</p>	
2. ITEMS OF URGENT BUSINESS	
<p>2.1. Chair to determine any items of urgent business</p> <p>2.1.1. Staff Governor discussed at 8.1.1.</p>	
3. DECLARATION OF INTERESTS	
<p>3.1. Individual Governors to declare any personal, business or other governance interests on any item on the agenda</p> <p>There were no declarations received.</p>	
4. BECTON SCHOOL LOCAL GOVERNING BODY MINUTES	
<p>4.1. To approve the minutes of the following meeting:</p> <p>The minutes of the meeting held on 23rd March 2021 were approved as a correct record with no amendments.</p>	
<p>4.2. Review of Action Tracker</p> <p>The outstanding actions on the tracker were reviewed and updated.</p>	
<p>4.3. Matters arising from the Minutes</p> <p>There were no matters arising.</p>	
5. POLICIES	
<p>5.1. Policies for Review</p> <p>None.</p>	
<p>5.2. New Policies</p> <p>None.</p>	
6. ITEMS TO BE CONSIDERED	
<p>6.1. Teaching & Learning Report</p> <p>JHa provided a summary of T&L Report and explained that quality assurance and recording data has caused significant challenges in the last term.</p> <p>JHa spoke about SMSC; COVID-19 has had a significant impact on the school's ability to provide opportunities for off-site educational visits. Where possible, visits and trips have</p>	

<p>continued to take place. This has been particularly successful at the Kenwood Centre, where minibus provision has enabled young people to travel (when allowed) to sites in the Peak District. In addition, a developing Outdoor Curriculum has enabled groups to make use of local opportunities e.g. Moncrieffe garden. Careers advice has continued to be offered on all sites in the period January – May and the Careers Services has supported Y11 groups remotely, wherever possible. During this period pupils’ applications and destinations have been supported. This has been through multi-agency contact; online discussions with pupils, parent phone calls, careers interviews and supported PSHE sessions. TC was commended for supporting Post 16.</p> <p>The Chair asked for further context regarding embedding new systems at Section 6 and JHa explained this is linked to SEND targets. JG and RH provided further context. The aim is for this to be resolved by September 2021.</p> <p>A Governor asked for an Organisation Chart and summary of roles and responsibilities and JG agreed to provide this. ACTION: JG to provide Governors with an up to date Organisation Chart and summary of roles and responsibilities.</p> <p>The T&L Link Governor shared his input following his recent meeting with JHa. The focus of the visit was internal assessments. TC and MK provided input and explained how this has been dealt with, which is on a case-by-case basis.</p>	<p>JG 13/07/21</p>
<p>6.2. Behaviour Log</p> <p>SR provided an overview of the Behaviour Log and provided context regarding the revised format, which was commended by the Chair. A Governor commented how good behaviour is. A Governor added that RH’s summary was reassuring. RH provided context regarding his background and believes his summative assessment is robust.</p>	
<p>6.3. Wellbeing Report</p> <p>SR provided an overview of the Wellbeing Report, which has been adapted to be site specific. A Governor commended the revised template and suggested providing a breakdown for each Year group and it was agreed for this to be included within the Comments.</p>	
<p>6.4. LAC Report</p> <p>JHa provided a summary of the LAC Report. There are three LAC, all Y10, and JHa provided context. A Governor asked if Moncrieffe will be continue to be called Moncrieffe and JG advised of Chapel House. JG queried the feasibility of JHa continuing to support pupils and conduct all meetings across the sites and this will need to be addressed. The Staff Governor raised awareness regarding how time consuming this role is and this was noted. A Governor asked JHa how she arrived at the data at Section 2 and this was provided. Governors were also advised some progress cannot be assessed.</p>	
<p>6.5. Pupil Premium Plan</p> <p>JG apologised for the incorrect %s and provided Governors with an updated version. JG explained about the new model and change in guidance from September 2021, to reflect value for money.</p>	

<p>6.6. LGB Annual Self-Assessment Report</p> <p>Governors received the LGB Annual Self-Assessment Report and noted the recommendations therein. There was a discussion regarding the low return. JG asked for more information with regards completed submissions. ACTION: Clerk to provide JG with the requested information for the SE Report.</p>	COMPLETED
<p>6.7. Proposed 2021/2022 Meeting Dates</p> <p>Governors received the proposed 2021/22 meeting dates, which were agreed. There was a lengthy discussion regarding meeting venue and it was agreed for this to vary between Kenwood and Chapel House.</p> <p>Following discussion, it was agreed for the final meeting for this academic year (13th July at 4 p.m.) to take place at Kenwood Centre, face-to-face with the option for people to Teams in, but this will be confirmed nearer the time based on Government guidance.</p>	
<p>6.8. Chair/CEO Verbal Update of Key Issues from Trust Board of Directors</p> <p>Not provided.</p>	
<p>7. GOVERNANCE MATTERS</p>	
<p>7.1. Governors to complete Activity Log</p> <p>Governors were reminded to email any activity to clerkingservices@nexusmat.org</p>	
<p>8. ANY OTHER URGENT BUSINESS</p>	
<p>8.1. To consider any other urgent business agreed by the Chair</p> <p>8.1.1. Following discussion, it was agreed for JG to lead on recruitment of a Staff Governor. ACTION: JG to lead on recruitment of a Staff Governor.</p>	JG 13/07/21
<p>9. CONFIDENTIALITY & RISK</p>	
<p>9.1. To consider the confidentiality of any items discussed during the meeting</p> <p>None.</p>	
<p>9.2. To consider any areas of risk discussed during the meeting</p> <p>None.</p>	
<p>10. DATES OF NEXT MEETING</p>	

Tuesday 13 th July 2021	16:00 – 18:00	Kenwood Centre	Safeguarding, Leadership & Management
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Minutes approved

CHAIR	SIGNATURE	DATE