

# Guide to Chapel House Provision 2022-23 (Becton School)



## **Welcome**

You are receiving this booklet as a result of a recent referral that we received for a student in your school. They have been referred to the Becton Hospital and Outreach Team (part of Hospital Education), discussed at the referrals panel meeting and will be working with us at Chapel House.

**The booklet contains essential information for the attendance, safeguarding and partnership working around this child.**

Many thanks for taking the time to review all aspects of this booklet to ensure that we work collaboratively to meet the needs of this student. We would be willing to facilitate visits for staff to allow you to maintain links with your student.

## About us

Chapel House is a Wave 5 specialised provision, commissioned by Sheffield City Council, to support children and families with medical needs who are judged too unwell by medical professionals to attend their named school or other provision. As such we are Quality Assured by the Local Authority and OFSTED with our most recent report being available to view at: <https://files.ofsted.gov.uk/v1/file/50182507>

We teach across three sites; Sheffield Children's Hospital, Becton Young People's Centre and Chapel House. Our delivery at SCH and Becton Young People's Centre is to whoever has been admitted. Referrals to Chapel House come through a panel attended by representatives of CAMHS or health professionals, the Educational Psychology service, the Local Authority and Becton School. Referrals must be made by a specialist practitioner such as a consultant or primary mental health worker, GP referrals can be accepted in some circumstances. You will have had contact from us prior to the panel meeting where we requested additional student information before accepting the referral.

Teaching is offered to all school age children and they are taught in the most appropriate way whether that be within small groups at Chapel House, 1to1 in their home either on-line or in person or educated via an alternative method.

We offer a range of subjects to students including English, Maths, Science, PHSE, Enrichment and a range of interventions. We are not an assessment centre and we do not have a therapeutic provision, but work collaboratively with a range of agencies. This also includes supporting with requests to assess for additional support and MyPlans, however these still need to be led by the **home school**, but we will work collaboratively to ensure that they are as successful as possible.

We are commissioned for 100 places at Chapel House and we also hold the Teenage Pregnancy commission for the LA.

The decision to reintegrate students to school is also made by a panel and is based on whether or not they are well enough to attend school.

There are a number of DfE documents which relate to Wave 5 specialist provisions such as Chapel House, the most relevant of which can be found using the link below:

<https://www.gov.uk/government/publications/education-for-children-with-health-needs-who-cannot-attend-school>

## Attendance and Safeguarding

When a student is placed it is essential that there is regular communication in all areas, but specific areas of focus are attendance and safeguarding. As **home school** you retain the overall responsibility for the student, but we will take a daily lead for their attendance and safeguarding through our team of Learning Mentors. Regular and ongoing communication is integral and this should always be a two-way process. We will follow our own safeguarding procedures if concerns are identified, but will communicate information with you. In terms of attendance you should always use the D code as the **home school** and we will use with / \, C or I code as appropriate.

We work closely with the Access and Inclusion service through our allocated worker as well as service leads who represent the service at our referrals panel.

### Key points

- As **home school** you retain the overall safeguarding responsibility for the student, but we will take a daily lead with them.
- **Always use the D code as the home school** and we will use with / \, C or I code as appropriate.

## Review Process

As part of our work we undertake regular reviews of student progress with all agencies involved to ensure that their needs are being fully met. Our work will always aim to return a student to their **home school** and this means that your involvement is integral to future success. Through joined up working we can all ensure that any transitions are as smooth as possible. We lead these, sending out invitations to medical, social care and other education professionals where appropriate. These review meetings are vitally important to make sure that appropriate support is in place. That is why attendance by a representative from the **home school** at these is essential at least termly to ensure you are fully involved in the ongoing work around student.

## Learning Mentor support

As part of our offer, all students are allocated a Learning Mentor and they have the same mentor throughout their time with us. They are vital to all our work and ensure that the links between Chapel House, home and the **home school** are as strong as they can be. The team also work closely with the students at key transition points when joining us and also when the students are ready to start the move back to their **home school**. The links that the mentor team grow are invaluable and extend to include a wide range of external agencies adopting a true multi-disciplinary approach where necessary. They also lead on the regular student review meetings that are held (approximately every 6 weeks).

## Curriculum

### Our offer

- Key Stage 3 students attend for at least 18 hours.
- Key Stage 4 students attend for between 18 and 23 hours

### Curriculum

- Lessons are one hour long and students are taught within small group settings.
- We have a number of groups at each Key Stage and they follow a curriculum that will best meet their needs, whilst time is spent preparing them for their return to their **home school**.
- Subject specialists deliver English, Maths, Science and PHSE which is supported by a comprehensive enrichment programme.
- We provide a suite of interventions for students to access 3 times per week which offer targeted academic and social support for all students.
- Interventions are based on the identified areas of need and are bespoke to each individual child.
- Additional qualification routes include functional skills in English and Maths, English literature, Duke of Edinburgh Award and WJEC Preparing for Work.

### Our staff

- We have an experienced team of teachers who have all had mainstream experience, most often with pastoral or other roles linked to SEND.
- All teachers have had additional training in supporting medical needs including mental health needs.
- We work closely with the Educational Psychology service and the NHS to ensure tailored CPD for all teaching staff.

### Exams

- We are a registered exam centre and for Year 11 students who are placed with us they sit their exams in centre. This allows them to do so in an environment where they are comfortable, with the support of specialist staff to hopefully achieve success.
- Close working with Exams Officers is essential to the success of this and a joined up approach between ourselves and the **home school** is integral for these students.

## **Key contacts/Keeping in touch**

As soon as each student has been allocated a Learning Mentor they will be in touch with you and we would encourage you to use this member of staff as the key named contact. Ongoing dialogue between yourselves, as **home school** and ourselves is essential to the success of the placement and the transition back to school.

Please see below for key contact details and spaces for you to add further details as needed.

### **Key contacts**

General enquiries - Chapel House – Tel: 0114 5513650 Email: [chapel@nexusmat.org](mailto:chapel@nexusmat.org)

Reception/Attendance – John Lazenby 0114 5513650 - [jlazenby@nexusmat.org](mailto:jlazenby@nexusmat.org)

Gary Smith (Deputy Headteacher – DSLD) Tel: 07432 236548 Email: [gsmith@nexusmat.org](mailto:gsmith@nexusmat.org)

Learning Mentor:      Name:

Tel:

Email:

Other key contacts: